Meeting Minutes

# Weekly Meeting with team/Supervisor

# Meeting No: 12

## Meeting Details

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| --- | --- |
| Date: | 17/09/2022 |
| Venue: | Microsoft Teams |
| Attendees: | Nathan Boc  Mevlut Saluk  Sankeath Suriya Arachchiralalage  Abida Mohammadi  Christodoulos Voulismas |
| Apologies: | N/A |
| Duration | 1 hour 30 min |

## Information / Decisions

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| --- | --- |
| No. | Item |
| 1 | Added new user stories to the product backlog |
| 2 | Created sprint 2 backlog |
| 3 | Took screenshots of CI |
| 4 | Discussed Milestone 2 submissions |
| 5 |  |

## Action Items

|  |  |  |  |
| --- | --- | --- | --- |
| No. | Item | Who | By |
| 1 | Start on Sprint 2 task assigned | Team | By next meeting |
| 2 | Make individual contribution videos | Team | 18/09/2022 |
| 3 | Individual tasks related to user stories, tasks done for milestone 2 etc | Team | 18/09/2022 |
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